

Wetton Parish Council

Minutes of the Parish Council Meeting held Monday 13th May 2019

Agenda item 1	Attendance Register, Public Attendees, Apologies
Minute 13/05/19/01	1.1) Present: Parish Councillors Mark Goodridge (Chair), Margaret Hodgkinson, Denise Noble, Lucy Powis, Graham Stubbs, Carol Kimberley, Diana Highton, Principal Councillors None Clerk S. Mansfield Clerk of Wetton Parish Council, 1 member of the public. M. Risby 1.2) No Parish Councillors had sent apologies and all were present.
Agenda item 2	Variation of Order of Business
Minute 13/05/19/02	2.1) None requested
Agenda item 3	Declarations of Member's Interests
Minute 13/05/19/03	3.1) None
Agenda item 4	Dispensations requested regarding Pecuniary Interests
Minute 13/05/19/04	4.1) None needed.
Agenda item 5	Determination of Confidential Items
Minute 13/05/19/05	5.1) This item was determined as "there are no confidential items".
Agenda item 6	Public speaking
Minute 13/05/19/06	6.1) None
Agenda item 7	Managed Works
Minute 13/05/19/07	Highways and defects: 7.1) The Clerk was requested to find out if there are still one or two days of maintenance work allocated to the Parish by Staffordshire County Council Highways Department. Lengths-person's Report: 7.2.1) The lengths person resigned immediately after the previous Parish Council meeting and returned the mowing equipment etc. A new lengths person is required. 7.2.2) The Clerk is requested to pass on emails relating to lengthsman funding and contact SMDC for clarification of how this funding will be managed in the future and when the £400 payment for the lengths person scheme will be made. 7.2.3) There was a discussion regarding re-assignment of the lengths person's duties; some being performed by a new lengths person and some by Councillors/residents for example litter picking. A gardening company could be given a contract to do the mowing.
Agenda item 8	Minutes of the meeting held 15th April 2019
Minute 13/05/19/08	8.1) Minutes for the meeting held on 15 th April 2019 were examined page by page and were unanimously agreed by the meeting. Proposed Cllr Hodgkinson, seconded Cllr Kimberley and signed off by the Chair Cllr. Goodridge
Agenda item 9	Matters arising
Minute 13/05/19/09	9.1) None.
Agenda item 10	Planning
Minute 13/05/19/10	10.1) New applications reviewed None received. 10.2) Planning decisions received were made available to the meeting. None made. 10.3) Previous responses – None made.
Agenda item 11	Policy and Procedures
Minute 13/05/19/11	11.1) No revised policy documents were presented by the Clerk. 11.2) Parish Councillors agreed that there should be no unnecessary printing and all Agendas, Minutes etc. should be distributed via email.
Agenda item 12	Chairman's announcements

These minutes are draft until reviewed & approved by the Parish Councillors.

Minute 13/05/19/12	12.1) None.																
Agenda item 13	Updates from the Clerk																
Minute 13/05/19/13	13.1) There was a discussion of steps needed to confirm with the Natwest Bank the new address to send Bank Statements and other correspondence.																
Agenda item 14	Parish Management																
Minute 13/05/19/14	14.1) The information gathering for the Playground upgrade project is continuing. Prices are being obtained from Playdale and also Safe & Sound Playgrounds. 14.2) The Church had requested donations of prizes for the Tombola.																
Agenda item 15	Representation at other meetings																
Minute 13/05/19/15	15.1) None planned this month.																
Agenda item 16	HR matters																
Minute 13/05/19/16	16.1) Clerk to set up payroll information and contract of employment for review at next meeting.																
Agenda item 17	Finance																
Minute 13/05/19/17	<p>17.1) The most recently received bank statements to the 3rd May 2019 were made available to the meeting.</p> <p>Bank balances at : 3rd May 2019: Current Account balance £15,091.54p</p> <p>It was noted that the precept payment of £1760.85 was received on 26th April 2019.</p> <p>17.2) The Chair provided a copy of the accounts and budget for year ending 31st March 2019 which was examined by all Councillors. Councillor Graham Stubbs proposed that the budget document is accepted, seconded by Denise Noble and unanimously agreed by the meeting.</p> <p>17.3) The following liabilities of the Parish Council were presented to the meeting for payment.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Cheque No</th> <th>Payee</th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>000668</td> <td>PPPF</td> <td>Annual Subscription</td> <td style="text-align: right;">£6.00</td> </tr> <tr> <td>000669</td> <td>Came & Co</td> <td>Insurance Premium</td> <td style="text-align: right;">£674.48</td> </tr> <tr> <td colspan="3" style="text-align: right;">Total</td> <td style="text-align: right;">£680.48</td> </tr> </tbody> </table> <p>Payment of the above liabilities having been proposed by Councillor Mark Goodridge and seconded by Councillor Graham Stubbs were unanimously agreed by the meeting and the cheques were signed off.</p>	Cheque No	Payee	Item	Amount	000668	PPPF	Annual Subscription	£6.00	000669	Came & Co	Insurance Premium	£674.48	Total			£680.48
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Agenda item 18	Date and time of next meeting																
Minute 13/05/19/18	<p>Next meetings dates and times were agreed as;</p> <p>Monday July 8th 2019 at 7.30 pm in Wetton Village Hall.</p> <p>Monday 19th of August 2019</p> <p>Monday 30th of September 2019</p> <p>Monday 11th of November 2019</p> <p>Monday 16th of December 2019</p> <p>The meeting was closed at 21.10 hours.</p>																
Agenda item 19	Confidential information																
Minute 13/05/19/19	None.																
	A.O.B. for inclusion in next agenda.																