

Wetton Parish Council – Draft Minutes (not yet approved)

Draft Minutes of Wetton Parish Council Meeting held Monday 19th August 2019
Meeting opened at 7.30 pm **Meeting closed at 9.40 pm**
 Signed by Councillor Mark Goodridge **Chair of Wetton Parish Council**

Role	Name	Present	Interests declared	Dispensation requested	Confirms minutes	Confirms Finances	Notes
Chair	Mark Goodridge	Y	Y	N	P	Y	Tenant of the Chatsworth Trust
Councillor	Margaret Hodgkinson	Y	N	N	Y	P	
Councillor	Lucy Powis	Y	N	N	Y	Y	
Councillor	Graham Stubbs	Y	Y	N	Y	Y	Tenant of the Chatsworth Trust
Councillor	Carol Kimberley	Y	N	N	Y	Y	
Councillor	Diana Higon	Y	N	N	Y	Y	
Councillor	Denise Noble	Y	N	N	S	S	
Principal Councillor	None						
Lengthsman	Dan Hackett	Y	N/A	N/A	N/A	N/A	Left after agenda item 3 completed
Public Visitors	4 members of the public	N					Applicants for NP/SN/0719/0729 left before vote taken

Agenda item 1	Legal Formalities regarding Interests and Dispensations, Minutes of Previous Meeting, Matters Arising
Minute 19/08/19/01	The Chair handled all formalities and requested whether any Councillors had any pecuniary interest in any agenda items or required any dispensation. Interests were declared as per attendance table above. The minutes of the previous meeting were agreed. The Parish Councillors confirmed acceptance of the new format of minutes (and agenda) but hoped a larger font could be used. The Clerk will issue agenda watermarked “Draft” a few days after each meeting and an agenda one week before each meeting.
Agenda item 2	Public Speaking and Announcements by Principal Councillors
Minute 19/08/19/02	2.1) The new owners of the Reading Room holiday cottage introduced themselves, explained that they wished to run the premises in an environmentally responsible and community friendly manner. Their plan was to ensure no plastic waste and minimal impact on surroundings. The Chair and parish Councillors welcomed their approach, hoped to see them again around the village and encouraged their clear interest in taking part in village activities.
Agenda item 3	Report by lengthsperson and response from Councillors
Minute 19/08/19/03	3.1) Dan Hackett informed the meeting of progress and hours worked to date. First cut finished and all work done except where access was blocked by parked cars. Traffic cones will be placed in future to ensure access by the lengthsman. 3.2) Councillors expressed their satisfaction with the appearance of the verges in the village. It was proposed by the Councillor Margaret Hodgkinson that Mr Hackett be paid for his 20.35 hours at the agreed rate of £8.50 per hour and petrol expenses of £34.21. This was seconded by Councillor Carol Kimberley, unanimously agreed by all Councillors and the Clerk raised a cheque for the sum of £207.21p which was duly signed and handed to Mr Hackett. 3.3) Mr Hackett noted that he had not been able to book the “Safe use of Pesticides” training course yet. 3.4) It was noted that there is budgeted payment for approximately 55 hours lengthsman work remaining this season.
Agenda item 4	Highway Defects to report to Staffordshire County Council Highways
Minute 19/08/19/04	4.1) The street light by the telephone box is on all the time again. Clerk to report to SCC Highways.
Agenda item 5	Periodic Review of Council Policies
Minute 19/08/19/05	5.1) The Clerk asked Parish Councillors to consider the new Financial Regulations document issued by the National Association of Local Councils. The meeting agreed some financial limits which would be incorporated into the document. 5.2.1) The meeting approved the Certificate of Exemption and it was signed by the Chair and Clerk/RFO. 5.2.2) The Annual Governance Statement was approved by the meeting and it was signed by the Chair and Clerk/RFO. 5.2.3) The Accounting Statement was approved by the meeting and it was signed by the Chair and Clerk/RFO.

Wetton Parish Council – Draft Minutes (not yet approved)

Agenda item 6	Planning																				
Minute 19/08/19/06	<p>6.1) NP/SM/0719/0818 Construction of agricultural workers dwelling Type of comment: Support Comments: The Parish Council recommends that this application is granted. The applicant is a supportive member of the community assisting with snow clearance and other essential tasks. Keeping local families resident in the parish is welcomed.</p> <p>6.2) NP/SM/0719/0728 Field Barn Ashbourne Road. Type of comment: Objection Comments: The Parish Council disagrees with the statement in paragraph 3.1 of the Planning Application and would like to point out that the property is NOT well related to the built framework of the village. The Parish Council considers that the application should be rejected as it is. It could be resubmitted with a proviso that the property is only for rent/buy for local housing needs.</p> <p>6.3) NP/SM/0719/0729 Residential conversion of traditional stone barn Type of comment: Support Comments: The Parish Council supports this application which will provide two homes for local needs.</p> <p>6.4) NP/SM/0719/0730 Field Barn Ashbourne Road. Type of comment: General Comment Comments: The Parish Council voted to support this application. However, serious concerns were raised about the safety issues with the restricted vision for drivers of vehicles which would be turning, parking and reversing in or out of the small parking area. The Parish Council agrees with the report made by Staffordshire Highways and hopes that these issues can be revisited to improve the application in terms of road safety.</p>																				
Agenda item 7	Chairs Announcements, Councillors Any Other Business and updates from the Clerk																				
Minute 19/08/19/07	<p>7.1) The Chair drew the attention of Parish Councillors to an email regarding a review of polling stations and asked them to respond online.</p> <p>7.2) A Councillor gave a report to the meeting of noise from Redhurst Barn holiday let on the night of Saturday 17th August 2019.</p>																				
Agenda item 8	Parish Managed Works including status of playground																				
Minute 19/08/19/08	8.1) It was noted that at the Parish Church Council (PCC) meeting on the 10 th July 2019, a proposal to share the mower costs 50% / 50% between the two Councils was discussed and the PCC agreed this was a good policy. The Parish Council agreed with this approach. The next stage is to consult with the person(s) who use the mower and get best price for a suitable model.																				
Agenda item 9	Finance																				
Minute 19/08/19/09	<p>9.1) The most recently received bank statements to the 3rd May 2019 were made available to the meeting.</p> <p>Bank balances at : 3rd May 2019: Current Account balance £15,091.54p less £680.48 expenditure at last meeting calculates to be currently at £14,411.06</p> <p>9.2) The following liabilities of the Parish Council were presented to the meeting for payment.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Cheque No</th> <th style="width: 25%;">Payee</th> <th style="width: 45%;">Item</th> <th style="width: 15%;">Amount</th> </tr> </thead> <tbody> <tr> <td>000674</td> <td>Daniel Hackett Lengthsman</td> <td>Work hours 20.35@ £8.50 +£34.21 expenses</td> <td style="text-align: right;">£207.21</td> </tr> <tr> <td>000675</td> <td>HMRC – Employee PAYE & NI</td> <td>PAYE liability this year to date (31/07/19)</td> <td style="text-align: right;">£55.80</td> </tr> <tr> <td>000676</td> <td>S. Mansfield Clerk salary</td> <td>Clerk salary this year to date (31/07/19)</td> <td style="text-align: right;">£223.56</td> </tr> <tr> <td colspan="3" style="text-align: right;">Total</td> <td style="text-align: right;">£486.57</td> </tr> </tbody> </table> <p>The balance on the current account is calculated to be £13,924.49 after the above cheques are cleared.</p>	Cheque No	Payee	Item	Amount	000674	Daniel Hackett Lengthsman	Work hours 20.35@ £8.50 +£34.21 expenses	£207.21	000675	HMRC – Employee PAYE & NI	PAYE liability this year to date (31/07/19)	£55.80	000676	S. Mansfield Clerk salary	Clerk salary this year to date (31/07/19)	£223.56	Total			£486.57
Cheque No	Payee	Item	Amount																		
000674	Daniel Hackett Lengthsman	Work hours 20.35@ £8.50 +£34.21 expenses	£207.21																		
000675	HMRC – Employee PAYE & NI	PAYE liability this year to date (31/07/19)	£55.80																		
000676	S. Mansfield Clerk salary	Clerk salary this year to date (31/07/19)	£223.56																		
Total			£486.57																		
Agenda item 10	Items for future agenda and the next meeting date																				
Minute 19/08/19/10	<p>10.1) Next Meeting date agreed as 23rd September 2019.</p> <p>10.2) Defib pads to be paid for at next meeting.</p> <p>10.3) Sort out mower costs at next meeting.</p> <p>10.4) Possibility of grant for playground equipment.</p>																				