

Wetton Parish Council

Draft Minutes of Wetton Parish Council Meeting held Thursday 14th November 2019
Meeting opened at 7.30 pm **Meeting closed at 20.42 pm**
 Signed by Councillor Mark Goodridge **Chair of Wetton Parish Council**

Role	Name	Present	Interests declared	Dispensation requested	Confirms minutes	Confirms Finances	Notes
Chair	Mark Goodridge	Y	N	N	Proposed	Y	
Councillor	Margaret Hodgkinson	N	n/a	n/a	n/a	n/a	
Councillor	Lucy Powis	Y	N	N	Y	Proposed	All cheque payments
Councillor	Graham Stubbs	Y	N	N	Y	Y	
Councillor	Carol Kimberley	Y	N	N	Y	Seconded	All cheque payments
Councillor	Diana Higton	N	n/a	n/a	n/a	n/a	
Councillor	Denise Noble	Y	N	N	Seconded	Y	
Principal Councillor	None	N					
Lengthsman	Dan Hackett	N	N/A	N/A	N/A	N/A	
Public Visitors	No visitors	N					

Agenda item 1	Legal Formalities regarding Interests and Dispensations, Minutes of Previous Meeting, Matters Arising
Minute 23/09/19/01	The Chair handled all formalities and requested whether any Councillors had any pecuniary interest in any agenda items including planning applications, or required any dispensation. Interests were declared as per attendance table above. The minutes of the previous meeting were agreed.
Agenda item 2	Public Speaking and Announcements by Principal Councillors
Minute 23/09/19/02	2.1) None
Agenda item 3	Report by lengthsperson and response from Councillors
Minute 23/09/19/03	3.1) Dan Hackett was not present at the meeting but Councillors had seen him working in the village. Councillor Denise Noble has spoken with him and asked the Chair to also talk to him.
Agenda item 4	Highway Defects to report to Staffordshire County Council Highways
Minute 23/09/19/04	4.1) The street light by the telephone box is on all the time again. Clerk to report to SCC Highways again. 4.2) The Clerk was requested to report flytipping in the Manifold Valley. (Reported to SMDC ref PBSPBWMB)
Agenda item 5	Periodic Review of Council Policies
Minute 23/09/19/05	5.1) New financial regulations in preparation. Include in next meeting. 5.2) The Clerk presented accounts for the whole of the previous financial year and the current year to date. Councillors examined the accounts with a view to deciding on the precept request at the next meeting prior to submission to SMDC in January. The Chair requested that the Clerk prepare the figures in a budget comparison format similar to that used in previous years.
Agenda item 6	Planning
Minute 23/09/19/06	6.1) None, NP/SM/0919/0959 referred to Committee and others deferred.
Agenda item 7	Chairs Announcements, Councillors Any Other Business and updates from the Clerk
Minute 23/09/19/07	7.1) The chair has been handed a card by Sally Smith containing a cheque from Rosemary Craft's estate in the sum of £3584.15 which is donated in Rosemary's will to the Parish Council. The clerk was requested to write a note of thanks to Sally Smith. There was a discussion of how the funds may best be used to benefit all persons in the Parish and in a manner which would be appropriate for Rosemary.

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Agenda item 8	Parish Managed Works including status of playground																								
Minute 23/09/23/09	8.1) Both Councillor Denise Noble and Mark Goodridge had worked on the playground grant application document. It was thought prudent to progress with this application more carefully and wait for suppliers to give new proposals and plans before making a hasty and possibly inaccurate submission to the grant providers.																								
Agenda item 9	Finance																								
Minute 23/09/19/09	<p>9.1) The most recently received bank statements to the 5th November 2019 were made available to the meeting. The Clerk had prepared accounts</p> <p>Bank balances: 5th November 2019: Current Account balance £14,189.39</p> <p>9.2) The following liabilities of the Parish Council were presented to the meeting for payment.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Cheque No</th> <th style="width: 25%;">Payee</th> <th style="width: 45%;">Item</th> <th style="width: 15%;">Amount</th> </tr> </thead> <tbody> <tr> <td>000682</td> <td>S Stikland</td> <td>Defibrillator Pads</td> <td style="text-align: right;">£21.28</td> </tr> <tr> <td>000683</td> <td>D. Noble</td> <td>Defibrillator Batteries</td> <td style="text-align: right;">£22.16</td> </tr> <tr> <td>000684</td> <td>S. Mansfield Clerk salary</td> <td>Clerk salary for months Sep/Oct 2019</td> <td style="text-align: right;">£112.08</td> </tr> <tr> <td>000685</td> <td>HMRC – PAYE & NI</td> <td>PAYE liability for months Sep/Oct 2019</td> <td style="text-align: right;">£27.60</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">Total</td> <td style="text-align: right;">£183.12</td> </tr> </tbody> </table> <p>A cheque for £3584.15 had been received by the Chair, as a donation from the estate of the previous Clerk Rosemary Crafts, and was paid into NatWest Bank Macclesfield on 16th November 2019.</p> <p>The balance on the current account is calculated to be £17,590.42 after the above cheques are cleared and payments received are added to the account.</p>	Cheque No	Payee	Item	Amount	000682	S Stikland	Defibrillator Pads	£21.28	000683	D. Noble	Defibrillator Batteries	£22.16	000684	S. Mansfield Clerk salary	Clerk salary for months Sep/Oct 2019	£112.08	000685	HMRC – PAYE & NI	PAYE liability for months Sep/Oct 2019	£27.60			Total	£183.12
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Agenda item 10	Items for future agenda and the next meeting date																								
Minute 23/09/19/10	<p>10.1) Next Meeting date agreed as 16th December 2019. Clerk to notify editor of newsletter (done 16th Nov)</p> <p>10.2) Agree mower costs/purchase at next meeting.</p> <p>10.3) Adopt new financial regulations.</p> <p>10.4) Agree precept request for 2010/21 financial year.</p>																								

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